

SOFTWARE TESTING ACADEMY

R3 – Guidelines for coaches

The Software Testers Academy project has been funded with support from the European Union. This report reflects the view only of the author, and the Commission cannot be held responsible for any use which may be made of the information contained therein.





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0. Introduction

Welcome to the Software Testing Academy, where you will learn how to coach students who want to become software testers. As a coach, you will play a vital role in supporting and motivating the students throughout their learning journey. You will also provide them with feedback and guidance on their progress and performance.

In this guide, you will find the following topics:

- How to contact with the student: This topic is about what the interaction between the coach and the student will be like. We explain how to log in as a coach, what the coach will see from her side, and how to send messages and set goals with the student.
- How to review student responses to course exercises or quizzes: This topic will discuss how the coach can see the responses that the student gives to the different exercises and the final tests. We will also show you how to evaluate the student's answers, provide constructive feedback, and track the student's improvement.

We hope that this guide will help you become a successful and effective coach for the Software Testing Academy. If you have any questions or suggestions, please feel free to contact us at any time.





1. How to contact with the student

Are you a coach who wants to help your students achieve their goals and improve their skills? Do you want to use a platform that allows you to easily communicate with your students, monitor their progress, and provide feedback and guidance? If so, this tutorial is for you!

In this tutorial, you will learn how to:

- Log in as a coach and access your dashboard.
- View your students' profiles, activities, and achievements.
- Send messages and set goals with your students.

Step 1: Log in as a coach and access your dashboard.

The first step is to log in to the platform as a coach. To do this, follow these instructions:

Login as Course Editor. Note that each partner has one user¹. You can access the platform in two ways:

Option 1. Click on the following link and use your credentials: <u>https://www.softwaretestingacademy.eu/wp-</u> <u>login.php?redirect_to=https%3A%2F%2Fwww.softwaretestingacademy.eu%2Fwp-</u> <u>admin%2Findex.php%3Floggedout%3Dtrue&reauth=1</u>

← → C	o 😫 softwaretestingacademy.eu/wp-login.php?redirect_to=https%3A%2F%2Fwww.softwaretestingacademy.eu%2Fwp-admin%2Findex.php%3Floggedout%3Dtrue&reauth=1										⊙⊽ ⊈	*			
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						G _B	English (UK	()	2X	lange					

Option 2. If you access from the project website

(<u>https://www.softwaretestingacademy.eu</u>), click on login and use credentials established for curse editor users.

¹ <u>escourseeditor@escourseeditor.com</u>, <u>decourseeditor@escourseeditor.com</u>, <u>plcourseeditor@escourseeditor.com</u>, <u>ptcourseeditor@escourseeditor.com</u>





Login	
Email Address *	Password *
escourseeditor@escourseeditor.com	
	Lost your password?
Login Remember me	

Once log in, click to Software Testing Academy as indicated below.

← → ♂ Softwaretestingacademy.eu/dashboard/		핵☆ ○ 끄 날 ◘ : :
- ISDIN PRO - staging 😨 isdinteam / Reposi 🔷 ECOMM board - A 🗀 Reuniones	👽 Installation Playw 🗅 varios 🗅 excels – uat – demo 🍃 All Projects - Test 🕅 Dirección de corre – ISDIN: Experts in P	🔀 Guia rápida para la 🛛 🔉 🗁 Todos los marcadores
SOFTWARE TESTING ACADEMY IO + New Improve Hardening Incomposition Incomposit Incomposition		Hi, ES Course Editor 📉 🔍
Software		
Testing Academy	Home Adout 51A Results a Outputs News a Articles Contact Logout Dashboard	
Dashboard		
Dashboard		
My Courses	My Courses	
My Grades	You are not enrolled in any courses	
My Memberships	too are not entraned in any contace.	
My Achievements		
My Certificates		
Notifications		
Forums	My Achievements	
My Articles	You do not have any achievements yet. Enroll in a course to get started!	
My Assignments		
Edit Account	View All My Achievements	
Sign Out		





Step 2: View your students' profiles, activities, and achievements

The next step is to view your students' profiles, activities, and achievements. To do this, follow these instructions:

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🔅 LifterLMS	A 1 Topic	a 2 Replies	What's on your mind?							
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🚓 Replies		approaching								
🔊 Appearance	Dec 18th 2023, 3:16 pm	Accessibility Testing Tools and Practices								
🚢 Users	Nov 14th 2023, 1:52 pm	Fostering Effective Learning in the Software Testing Academy								
🗲 Tools		A Learner-Centric Approach								
Collapse menu	Nov 7th 2023, 10:56 am	Event: Transforming people's careers towards IT								
	Recent Comments									

1. Click to LifterLMS Student Assignment.

2. You can search for a student using search field.

٠
Delete Assignment
+
•

Welcome to	Agile Testing	g Path 🛛	test stu	×
Test Student User				
obj2 <i>(aaaaa)</i>				
Assignment	Write some comments	Add Assignment		
My conversatio	n with Test Student User			





3. You can check if you have unread notifications in the following way: Student Assignments

Test Automation Search student
Laura Student Test
Objetivo 1 (Complete Lesson 1)
Assignment Write some comments Add Assignment
My conversation with Laura Student Test
Objetivo 1 (Complete lesson 1)
Assignment Write some comments Add Assignment
My conversation with Laura Student Test Notification

4. You can establish objectives for the student as add assignment. You need to put it as a text.



If the objective is completed, click "Mark as Complete" button.

learninggroupamaris		
✓ Obj1 (ajajaja)		Delete Assignment
obj2 (kashas)	Mark as Complete	Delete Assignment
Assignment Write some comments Add Assignment		
My conversation with learn the comparation of the c		+





5. If you want to chat with the student, click on + button and after, write him/her a message.

learninggroupamaris	
✓ Obj1 (a(a)a)a)	Delete Assignment
obj2 (aaaaa)	Mark as Complete Delete Assignment
Assignment Write some comments Add Assignment	
My conversation with learn Broupamaris	·
My conversation with learners learninggroupsmarks: DA	-
ES Course Editor: taka	
learninggroupamaris: essessee	
commit by coach	
Send message to learninggroupamaris Click to send the message	

You can check your message though option "notifications" (see point 3).

leanninggroupamans		
✓ Obj1 (######)		Delete Assignment
obj2 (aaaaa)	Mark as Complete	Delete Assignment
Assignment Write some comments Add Assignment		
My conversation with learninggroupamaris learninggroupamaris: Bki		-
ES Course Editor: taka		
learninggroupamaris: esseecee		
LS Course Editor: coment by coach		
Send message to learninggroupamaris		





The learner will see your message in the following way, and he/she will be able to reply to you:

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ate »						Send message to E	S Course Editor		B				





2. How to review student responses to course exercises or quizzes

Do you want to know how your students are doing on the platform? Do you want to see their answers to the exercises and the final tests? Do you want to give them feedback and guidance based on their performance? If so, this tutorial is for you! By the end of this tutorial, you will be able to see your students' responses and help them improve their skills and achieve their goals. Let's get started!

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board 📢	Dashboard			
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ory files	🍰 28 Users	t Forum	Content What's on your mind?]
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IS	Courses	~ ~ · ·	Save Draft	
nberships	Add Course			
	Lessons	Embracing the change		
5	Jan 1st, 10:48 am	Newsletter #4: Agile Coaches Training & Pilot trainings are approaching		
ce	Dec 18th 2023, 3:16 pm	Accessibility Testing Tools and Practices		
	Nov 14th 2023, 1:52 pm	Fostering Effective Learning in the Software Testing Academy:		
nenu		A Learner-Centric Approach		
	Nov 7th 2023, 10:56 am	Event: Transforming people's careers towards IT		
	Recent Comments			
	From learninggr	oupamaris on Introduction		

1. Go to "Courses" and click on "Courses":

2. Click on the course that you want to check the information about.

🕅 😤 SOFTWARE TEST	TING ACADEMY 📮 12	+ New View Posts	A Improve Hardening 🛱	Show all languages											Howdy, ES Court	se Editor 🔃
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 Users Fools Collapse menu 	Welcome to Ag Testing Path	ES Course Editor, PT Course Editor, DE Course Editor, PL Course Editor, emilia.laura	emila.laura	47 Lessons	-	Beginner, Intermediate	-	-	38	+	+	+	+	-	Published 2023/09/26 at 7:15 am	
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	Bulk actions	Apply														4 items





3. Scroll down to "Student Management" section.

	+ 🛃 🔄 🗁 🖻 📃 Launch Cou	urse Builder					口	Update 0	S 😽 51/100 🕢 86/100	
Display	y default course content							•	Course Block	×
									Summary	~
Access Pla	ans								Ontin Monster Settings	
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Free co	urse (ID# 2370)							$\star \equiv \star$	Monsterinsights	~
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Student M	lanagement							*	Categories	~
Manage	Existing Enrollments					Any Status * Search st	udents by name or email		Difficulties	~
ID	Name *	Status	Enrollment Updated	Progress	Grade	Last Lesson	Enrollment Trigger		Tans	~
1	Amaris, Amaris Name	Enrolled	January 29, 2024	23.4%	13.64	Introduction	Order #8333	ø	lays	
26	Ángel, Miguel	Enrolled	January 10, 2024	0%	N/A	-	Order #7616	ď	Tracks	~
6	Collaguazo, Laura	Enrolled	September 26, 2023	23.4%	21.54	Test Monitoring & Cont	Order #2634	e?	Featured image	^
849	Collaguazo Correa, Silvia Yolanda	Enrolled	January 24, 2024	12.77%	0	Execution: Self-organization	Order #8305	đ		
31	Luian. Eva	Enrolled	January 16, 2024	4.26%	0	Test Analysis	Order #7654	C ²	Set featured image	
30	Maksym, Maksym	Enrolled	January 30, 2024	0%	N/A	-	Order #8371	c?		
1602	Student Test, Laura	Enrolled	January 31, 2024	2.13%	0	Introduction	Order #8444	C ²	Discussion	~
2	User, Test Student	Enrolled	November 23, 2023	0%	N/A	-	Order #6350	C ²	Post Attributes	~
1456	Wiacek. Eliza	Enrolled	January 26, 2024	0%	N/A	-	Order #8324	ď	Languages	*
								1 of 1	Language	

4. Go to "Manage Existing Enrollment", find the student whose progress or test results you want to check and then, click on his/her name.

1	+ 🖌 in $rac{1}{2}$ Launch	Course Builder					口	Update 0	S 51/100 🕢 86/100	
Displ	ay default course content							¥	Course Block	×
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Access P	lans							*	OptinMonster Settings	~
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ID	Name *	Status	Enrollment Updated	Progress	Grade	Last Lesson	Enrollment Trigger		Tags	~
1	Amaris, Amaris Name	Enrolled	January 29, 2024	23.4%	13.64	Introduction	Order #8333	67	logs	
26	Ángel. Miguel	Enrolled	January 10, 2024	0%	N/A	-	Order #7616	đ	Tracks	~
6	Collaguazo, Laura	Enrolled	September 26, 2023	23.4%	21.54	Test Monitoring & Cont	Order #2634	đ	Featured image	^
849	Collaguazo Correa, Silvia Yolanda	Enrolled	January 24, 2024	12.77%	0	Execution: Self-organization	Order #8305	đ		
31	Luian. Eva	Enrolled	January 16, 2024	4.26%	0	Test Analysis	Order #7654	đ	Set featured image	
30	Maksym, Maksym	Enrolled	January 30, 2024	0%	N/A	-	Order #8371	đ		
1602	Student Test. Laura	Enrolled	January 31, 2024	2.13%	0	Introduction	Order #8444	đ	Discussion	~
2	User, Test Student	Enrolled	November 23, 2023	0%	N/A	-	Order #6350	đ	Post Attributes	~
1456	Wiacek. Eliza	Enrolled	January 26, 2024	0%	N/A	-	Order #8324	đ	Languages	*
								1 of 1	Language	





5. Now you will see all information and general statistics about your student in the following way:

🕅 😤 SOFTWARE TES	TING ACADEMY 🔎 12 🕂 New 🛕 Improve Hardening 🛱 Show:	all languages			Howdy,	ES Course Editor 📃
û Dashboard 약] Media	LifterLMS (Version: 7.6.0				≁ My License Keys	Get Support
Comments (2) Repository files	Students Courses Memberships Quizzes					
LifterLMS Student Assignments	Students > Laura Student Test					
C LifterLMS	Laura Student Test learninggroupamaris@gmail.com					
➢ Courses 歯 Memberships 炎 Topics	Student Information	s Certificates			 ∳Recent events	
 Replies Appearance 	January 31, 2024	2.13% Overall Progress		0% Overall Grade	learninggroupamaris completed the lesson "Introduction" 4 learninggroupamaris purchased the course "Welcome to Ag Path" 4.7 minutes	4 minutes sile Testing
نظر Users بر Tools راجع Collapse menu	Chievements earned		Certificates earned		learninggroupanaris enrolled into the course "Welcome to Path " 47 minutes	Agile Testing
	Fake address 1 Valencia, V 20082 ES		ر 11111111			

6. If you want to consult the progress of your student within a course, click on "Courses" option.

	THIS ACADEMIT IF IZ THEN A INDIGATE Hardening - B anow I	in iniguages				nondy, co	Course contor
î Dashboard]] Media	LifterLMS (Version: 7.5.0)					₽ My License Keys	Get Support
Comments (12)	Students Courses Memberships Quizzes						
LifterLMS Student Assignments	Students > Laura Student Test						
LifterLMS	Laura Student Test learninggroupamaris@gmail.com						
Courses	Information Courses Memberships Achievement	s Certificates					
i Memberships	Student Information				∱ Recent	events	
Replies	January 31, 2024	2.13% Overall Progress		0% Overall Grade	learninggro learninggro Path * 47 m	upamaris completed the lesson "Introduction" 44 i upamaris purchased the course "Welcome to Agile inutes	minutes e Testing
y Users 7 Tools) Collapse menu	D Achievements earned		Certificates earned		learninggr Path * 47 m	upamaris enrolled into the course "Welcome to Ag invutes	ile Testing
	Fake address 1 Valencia, V 20082 ES		و 11111111				





7. After, you need to click on the specific course. In this example the user is rolled only in one course, but your student might be enrolled in more courses.

🛞 🏦 SOFTWARE TES	TING ACADEMY	12 + New 🛕 Improve Hardening 🖓 Show all languages					Howdy, E	S Course Editor 🔲
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秋 Topics 泰 Replies	2188	Welcome to Agile Testing Path.	Enrolled	0%	2.13%	January 31, 2024	-	
🔊 Appearance								

8. Now you will check the grade/the progress per each module/lesson and the completion date. If you see "N/A" on the Grade column, it is because the student has not finished this module. As in this example, the student has only started with the introduction.







9. If the student filled in the tests, you could check his/her answers. Click on the name on "Quiz" Column to display the information about the answers.

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	<u>ee</u>	January 31,	Enrolled	🛗 January 31,	2.13%		0%	
ince	Enro	2024	Enrollment Status	2024	Progress		Grade	
				Click to cho	ck the answer	-		
	ID	Name		Quiz	ck the answer	Grade	Completed	Actions
menu	2229	Section: Bubble 1: (ME)			6			
	2293	Introduction		Bubble ME Quiz		0%	January 31, 2024	
	2295	Test Planning		Test Planning – Definitions, Tes	st Quiz	N/A	-	
	2298	Test Analysis		Test Analysis – Requirements	Quiz	N/A	-	
	2301	Test Design		<u>Test Design – Why design is import</u>	tant? Quiz	N/A	-	
	2303	Test Implementation		Test Implementation – Functional vs Non-fun	nctional testing Quiz	N/A	-	

10. Now you can see the number of attempts that the student has made and check the answer for each one. In this example, we have only one attempt. Let's check the answers provided by the student. Click on the ID to display the data. You will have two types of answers: open, written by the student and closed that are answers for quizzes/tests.

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Appearance	149 (5YI)	#1	Laura Student Test	0% (Pass)	January 31, 2024 10:16 am	January 31, 2024 10:17 am
Users						1 of 1
∲ Tools						
Collapse menu						





11. Now you can see concrete questions answered by the student.

🕼 📸 SOFTWARE TEST	ING ACADEMY 📮 12 🕂 New 🛕 Improve Hardening	Show all languages				Howdy, ES Course Editor
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Reporting LifterLMS	Overview Attempts					
r Courses	Quiz Attempt #1 by Laura Student Test				つ Additional Attempts	
糸 Topics 恭 Replies	Crade 0%	O/3 Correct answers	% 0/0 Points earned	Pass Status	Attempt #1 - 0% 57 minutes	
 ➢ Appearance ▲ Users ➢ Tools O Collapse menu 	January 31, 2024 10:16 am Start Date	January 31, 202	4 10:17 am) 20 seconds Time Elapsed		
0	Answers					
	Have you heard about testing?					
	Do you know what the objective of testing	is?				
	Do you know the difference between testing	ng and quality?				
	Start a Review	tempt				

12. To see the student's answers, you need to click on the question. Afterwards the answer will be displayed. If you want to review and add comment for the student, click "Start Review" button.

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	Do you know what the objective of testing	is?			
	Do you know the difference between testi	ng and quality?			
	𝗭 Start a Review 🛛 🗃 Delete Al	tempt			





13. Write your comment and do not forget about saving it by clicking on "Save Review"!

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Bubble ME Quiz							
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January 31, 2024 10:16 am	January 31, 2024	10:17 am	20 seco Time Dapa	nds d			
Answers							
Have you heard about testing?							
Selected answer:							
20222							
Remarks to Student:							
Write something to share with the student							
					A		
Do you know what the objective of testing is?							
Do you know the difference between testing and	quality?						
	_						
🖹 Save Review 🔒 Delete Attempt							

14. In case of the closed-answer questions, you will see options selected by the student in the following way:

Quiz Attempt #1 by Laura Student Test					[®] Additional A
Crade	Correct answers	% 7/10 Points earned		Pass Status	Attempt #1 - 70% 1 second
January 31, 2024 12:04 pm Start Date	January 3'	1, 2024 12:07 pm	2 mi Time E	nutes, 37 seconds	
Answers					
What is the difference between a Test S	cenario and a Test Condition? (Choose	e one)			1/1 points
What does the Defect Management Pro	cess typically include?				0 / 1 points
Acceptance Criteria are the conditions r	equired for the customer, product own	ner, or stakeholders to accept the wa	ork you've done		1/1 points
Product experience drives target custor	ners' perceptions of product design, fe	eatures, and functions, which influe	nce their purcha	ase and usage behavior.	0 / 1 points
What is the definition of test procedure	in software testing? (Choose one)				1/1 points
What is Infrastructure Testing? (Choose one)					1/1 points
What is the definition of test case in sof	ase in software testing? (Choose one)				1/1 points
What is Test Monitoring and Test Contro	I in software testing? (Choose one)				1/1 points
Test scenario is a subset of test case, w	hile test case is a subset of test script.				1/1 points
Infrastructure Testing helps to cover the	product risks that relate to the target	infrastructure.			0 / 1 points





15. If you want to have more details about each of the questions, click on the question. The selected answer and the correct one will be displayed.



